



Medical Writer (m/w/d)

The **Berlin Center for Epidemiology and Health Research (ZEG Berlin)** is an independent research organization at the forefront of pharmacoepidemiology research, specializing in the early detection and quantification of safety risks associated with the use of therapeutic, preventative or diagnostic drugs.

Primary Location: Berlin, Homeoffice possible

Job Description:

Under minimal supervision, the Medical Writer will critically evaluate, analyze, and interpret the medical literature to select primary resource materials for adequate study design, statistical significance, scientific rigor, and absence of bias.

The Medical Writer writes and edits study-related documents in different therapeutic areas, including but not limited to:

- Study protocols and reports for observational post-authorisation safety studies (PASS) and claims database studies
- Scientific publications
- Systematic literature searches and reviews
- Conference materials (abstracts, posters, presentations)

The Medical Writer should be able to:

- Complete writing assignments in a timely manner
- Maintain timelines and workflow of writing assignments
- Practice good internal and external Medical Writing consulting service
- Interact directly and independently with client to coordinate all facets of projects; competent communicator skills for projects
- Take ownership of a given assignment, proactively consulting other project team members and other department representatives for information or guidance as necessary
- Mentor Medical Writers and other members of the project team who are involved in the writing process
- Contribute to the development of project deliverables, including literature reviews, protocols, statistical analysis plans, reviews of results, study reports, abstracts, manuscripts, and slide decks, as appropriate
- Assist with overall project management and client management



BERLIN CENTER FOR EPIDEMIOLOGY AND HEALTH RESEARCH
Zentrum für Epidemiologie und Gesundheitsforschung Berlin

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Qualifications:

- At least 3 years of previous experience as a Medical Writer
- Academic background in a Medical or Scientific specialty
- Understanding of epidemiological research methodology and interpretation of study results
- Experience with secondary claims data studies will be an extra advantage
- Exceptional writing skills in English are a must, German language knowledge would be beneficial
- Ability to communicate medical information in a clear and concise manner
- Excellent organizational skills and the ability to multi-task are essential prerequisites
- Candidate must be an expert in MS Word, Excel, PowerPoint, and related word processing tools
- Self-starter with ability to work independently
- Excellent attention to detail

We offer:

- A Challenging job with a diverse range of tasks in the highly dynamic healthcare sector
- An unlimited full-time position with flexible working hours and competitive salary
- Motivated working environment with flat hierarchies
- Support and development of our employees through further training and qualification opportunities
- Compatibility of family and career

We look forward to receiving your detailed application!

Please send your resume and cover letter addressing the relevant criteria to:

ZEG Berlin GmbH
Invalidenstr. 115
10115 Berlin

E-Mail: info@zeg-berlin.de